

## Freedom of Information Act Status Report

### July 1, 2016 – September 30, 2016

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#### Administrator's Office

#### FOIA Processing Status

	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Requests pending at beginning of quarter	221	224	240	241
Requests received during quarter	38	65	73	57
Requests processed during quarter	34	37	66	67
Requests pending at end of quarter	225	252	247	231
Requests backlogged at end of quarter	206	227	223	209
Percentage of requests backlogged at end of quarter	92%	90%	90%	90%

#### Freedom of Information Act Officer:

Jonathan Newton

#### Reporting Period: FY 2016 4th Qtr.

#### Oldest Requests

#### Date Received

EPA-HQ-2008-000019	08/21/2008
EPA-HQ-2011-000098	11/10/2010
EPA-HQ-2012-001152	06/29/2012
EPA-HQ-2012-001182	07/20/2012
EPA-HQ-2012-001220	08/02/2012
EPA-HQ-2013-001182	11/08/2012
EPA-HQ-2013-001698	11/28/2012
EPA-HQ-2013-002287	12/19/2012
EPA-HQ-2013-002430	12/28/2012
EPA-HQ-2013-003081	01/24/2013

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Office of Environmental Information National Freedom of Information Act Program

*Note: Please see page 2 for Status Report legend.*

## Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).